

Candia School District

**Parent/Guardian Notification and Authorization
Regarding
Release of Student Information**

- The Candia School District complies with all requirements of the Family Educational Rights and Privacy Act of 1974 (FERPA) as outlined in the district policy on student records (JRA).
- In accordance with this law and district policy, the Candia School District may release directory information about students. Student directory information consists of the student’s name, grade, school, and participation in officially recognized activities, clubs and sports, achievements, awards and honors, including honor roll based upon grades.
- The Candia School District may, in addition to the directory information listed above, publish identifiable group, class, team or activity photographs and identifiable artwork, essays or other student work products on its website or to the local newspaper(s). Information on websites is available to anyone accessing the World Wide Web.
- Parents or guardians must submit this form to the school office no later than September 10 of any applicable school year. If this form is not submitted, it will be assumed that the school has permission to release Directory Information and Website Publications for your child(ren) as described.

Parent/Guardian Authorization

Directory Information

_____ I authorize release of Directory Information as defined above.

_____ I do not authorize Directory Information to be released.

Website/Newspaper Publications

_____ I authorize website/newspaper publications as listed above.

_____ I do not authorize specific or identifiable website/newspaper publications

Student Name _____ Parent/Guardian _____

Teacher _____ Date _____ Parent/Guardian Signature _____

This release form will remain in force throughout the student’s enrollment in the Candia School District unless a change is requested or initiated by the parent or legal guardian.